



707 Avondale Avenue  
Toledo, OH 43604



Phone: 419-671-5350

Fax: 419-671-5395

## 2024-2025 Pre-Enrollment Application for Potential Kindergarten-6<sup>th</sup> grade Students

**This application does not guarantee admission into Ella P. Stewart Academy for Girls (EPSA). There is a mandatory interview/meeting with the principal prior to any decision on admission.**

Date of Application: \_\_\_\_\_ Grade Applying For: \_\_\_\_\_ Current School \_\_\_\_\_

### Applicant Personal Information

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Gender: Female  
(First) (Middle) (Last)

Home Address \_\_\_\_\_ Phone \_\_\_\_\_  
(Street) (City) (State) (Zip)

Parent/Guardian Information: **Please print legibly.** You will be notified of enrollment via your email.

Parent/Guardian: \_\_\_\_\_ Email Address: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Email Address: \_\_\_\_\_

Are you the biological parent? Yes No **If no, after acceptance you must schedule an appt. with the District Personnel Center. Phone: 419-671-8924**

Is the student a sibling of a former Stewart Academy student? Yes No If yes, list the sibling's name(s) and year graduated. \_\_\_\_\_

Other names and grades of siblings also applying to EPSA \_\_\_\_\_

**Note to Applicants: Priority is given to students who currently have siblings attending EPSA . Siblings of EPSA Alumnae will receive preference for enrollment; however, they are not guaranteed acceptance. (See Admission Guidelines)**

### Applicant Educational Information

- Has the child ever attended a TPS school? Yes No If yes, what school? \_\_\_\_\_
- Does your child have, or have had in the past an Individualized Education Plan (IEP) or 504 Plan? Yes No. If yes, a current a copy must be provided with application.
- Has your child been identified to receive Gifted Services? Yes No **If yes, a current copy of acceptance must be provided.**
- Has your child ever been suspended/expelled from school? Yes No **If yes, please explain.**
- \_\_\_\_\_
- Yes, I have attached a copy of my child's current report card.

**This information will not automatically exclude your child from enrollment; however, failure to disclose this information can/will result in an automatic dismissal from Ella P. Stewart Academy upon disclosure.**

Are there **any reasons** that will prevent your child from meeting the attendance or behavior expectations of EPSA?

Yes No **If yes, please explain.** \_\_\_\_\_



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**2023-2024**

### **ADMISSION AND APPLICATION GUIDELINES**

We would like to introduce you to a wonderful public school alternative for your child, The Ella P. Stewart Academy for Girls (EPSA), a tuition-free, single gender, Kindergarten through 6th grade public school open to all girls who live in Toledo and the surrounding areas. While attending EPSA, your child will experience a positive school climate that encourages self-motivation in students; a committed faculty who maintains high expectations for your student's success, and an enriched environment that fosters leadership, sisterhood and service. Your child will benefit from technologically up-to-date classrooms with 1:1 student technology. Students are required to adhere to strict attendance, discipline and uniform policies to enhance student success and learning. Our school also requires a commitment from families to volunteer 10 hours per year. School bus transportation is provided for all TPS students that reside more than (1) mile from school and live within the Toledo Public School district.

A lottery will take place for students at grade levels where a vacancy exists. Students whose names are drawn will be notified of their selection **via email**. Parents have one week to notify the secretary whether they accept or decline the spot. If parents do not meet the deadline, the position is declared vacant and another lottery draw is held. Parents will receive email notification of the status of their child's application no later than May 1st. Applicants not selected will have their applications remain on file until the last day of August of each school year. If a student is not selected, you must reapply. Alumnae of EPSA who wish to enroll their child or siblings of current EPSA students will receive preferential enrollment although enrollment is NOT guaranteed.

Applications are accepted year around, however additional vacancies that become available after May 1, 2023 will continue to be filled on a lottery basis. Space is limited. To begin the process of enrollment, you must complete (1) application form for each child you wish to enroll.

**Kindergarten:** A child must turn (5) years old on or before September 30, 2023 in order to enroll in kindergarten. If you still wish to enroll your child you must email your request for an Early Entrance Exam to the principal at **[rjemison@tps.org](mailto:rjemison@tps.org)**. No spot will be held due to testing.

\*EPSA values diversity within the student population and welcomes children of all races, nationalities, and religions.

\*EPSA considers the records of all individual students to be confidential information available to a child's parents/guardian upon a request in writing.

\*EPSA reserves the right to refuse admission or to remove a child if school personnel believe that his/her educational needs cannot be met in the EPSA learning environment.

\*All families must complete an application and sign a Parent Agreement regarding the expectations set forth for attendance and behavior. Newly accepted students and families in grades K-6 are required to attend a new family orientation session which will be held TBD.

\*EPSA requires each family to attend (1) Parent Teacher Conference per year, volunteer 10 hours per school year, maintain a strict adherence to the school discipline code/dress code and a commitment to assisting their child(ren) with homework/classroom assignments on a daily basis.

**Completed applications may be dropped off to our school's main office, mailed or faxed.**